

PARKING POLICY OVERVIEW:

- Parking by permit only.
- The permit is required to be displayed on the rearview mirror with the permit number facing the window.
- Vehicles are required to have valid state registration and inspection (if required by the state).
- Vehicles parked in areas not designated for parking are subject to immediate ticket/tow at the owner's expense *without* prior notice.
- All extended overnight parking must be authorized in advanced by Security.
- There is to only be one vehicle per registered owner on the campus at any given time.
- All employees must be parked in their designated lots.
- Vehicles are subject to tow but not limited to for the above list per **SEC-01011** SOP Motor Vehicle Towing.

Vehicle Registration:

Permit #: _____

**Provided by Access Control

Name (print): _____

Company: _____

Signature*: _____

Cell Phone: _____

*By signing this document, I agree to abide by the NY CREATES / SUNY Poly Parking Policy **ANT-00003**

Vehicle	Make	Model	Color	State	Plate #
1					
2					
3					
4					

Does the vehicle above replace a previously registered vehicle? If Yes No
yes, what is the information of the vehicle that is to be replaced?:

Make	Model	Color	State	Plate #

Please return to the Access Control or the Security Control Center in the NFE Lobby. If you *have any questions please contact* NY CREATES Security at 518-956-7082.